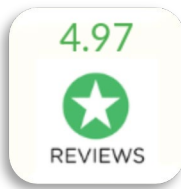


AAT ACCOUNTING  
QUALIFICATION AQ22-  
Distance Learning  
Brochure

# OSBORNE TRAINING

#1 Official AAT Training Provider in UK



## Osborne Training

9 Skylines Village, Limeharbour,  
London E14 9TS, United Kingdom

Call: +44 203 608 7179

# Welcome to Osborne Training!

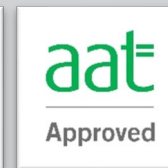


You've made the first step towards achieving your AAT qualification and getting ahead in your career.

AAT qualifications from **Osborne Training** are highly regarded by top employers seeking valuable staff.

**Depending on which level you progress to, you could earn on average more than £50,000\* with an AAT qualification.**

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# Why Osborne Training?



## The UK's largest AAT Training Provider

We train more students than any other AAT provider and have many years of experience in online and distance learning.



## Expert Tutors Available via Email

Our handpicked expert Tutors specialise in teaching AAT Subjects throughout.

They have many years of experience helping professionals get qualified and will be available to support you throughout your course.



## State of The Art Virtual Learning Campus

We have won many awards for our Virtual Learning Campus to improve your online learning experience.



## Exam Booking Service

Our Exam Centres are Officially Accredited by AAT throughout UK.



## Various Study Options

We deliver AAT courses in a variety of ways. You may join in campus (Classroom-Based), Online Live with Interactive Sessions and Distance Learning (Self-Paced).

This brochure is for Distance Learning Study Packages.



## Achieve Better Results

We break down the AAT syllabus into small, manageable learning units.

This is because we know, from our experience, that people learn best from taking small steps and consolidating their knowledge as they go along.



## Access to Ample Study Resources

Our learning resources are created, especially for AAT Students by our expert tutors.



# Why AAT?



- AAT Accounting Qualifications are universally respected and internationally recognised.
- An AAT qualification is a route to some of the most in-demand skills in the world, and provides you with a professional status you can be proud of.
- AAT is UK's leading qualification and membership body for vocational accountants.
- It provides greater employability compared to any other academic and professional accounting qualification.
- AAT Qualification offers further career progression through Academic (University Degree) or Professional route (ACCA or ACA).
- Organisations such as *Jaguar*, *Waitrose*, *Goldman Sachs* and many more employers from various sectors continue to hire AAT qualified members for their knowledge, skills, diligence and enthusiasm, because AAT represents the highest standards of professionalism.



Waitrose

Goldman  
Sachs





Harrods



GOT ANY QUESTIONS? Call an Advisor now on: 0203 608 7179

# Which Course Is Right for Me?



AAT Level 2	→ AAT Level 3	→ AAT Level 4	→ MAAT
AAT Level 2 is the first stage in becoming a qualified Accounting Technician. Many students start at this level because they already have the experience or qualifications. It is ideal for those wanting to gain an entry level role in accounting.	Ideal for accounting professionals and AAT Level 2 students looking to progress on the path to becoming a fully qualified Accounting Technician. This course will develop your knowledge and advance your accounting skills.	Ideal for accounting professionals and AAT Level 3 students wanting to achieve full Accounting Technician status. This course will prepare you for senior and management roles within accounting.	Once you complete AAT Level 4 and with some work experience you could become a MAAT, an official accreditation for fully qualified AAT Accountant
<b>Potential Role:</b> Finance/Accounts Assistant	<b>Potential Role:</b> Sales/Purchase Ledger Supervisor	<b>Potential Role:</b> Assistant Financial or Management Accountant	<b>Potential Role:</b> Financial or Management Accountant, Finance Executive
<b>Potential Salary</b>  £23,000	<b>Potential Salary</b>  £25,000	<b>Potential Salary</b>  £31,500	<b>Potential Salary</b>  Up to £50,000

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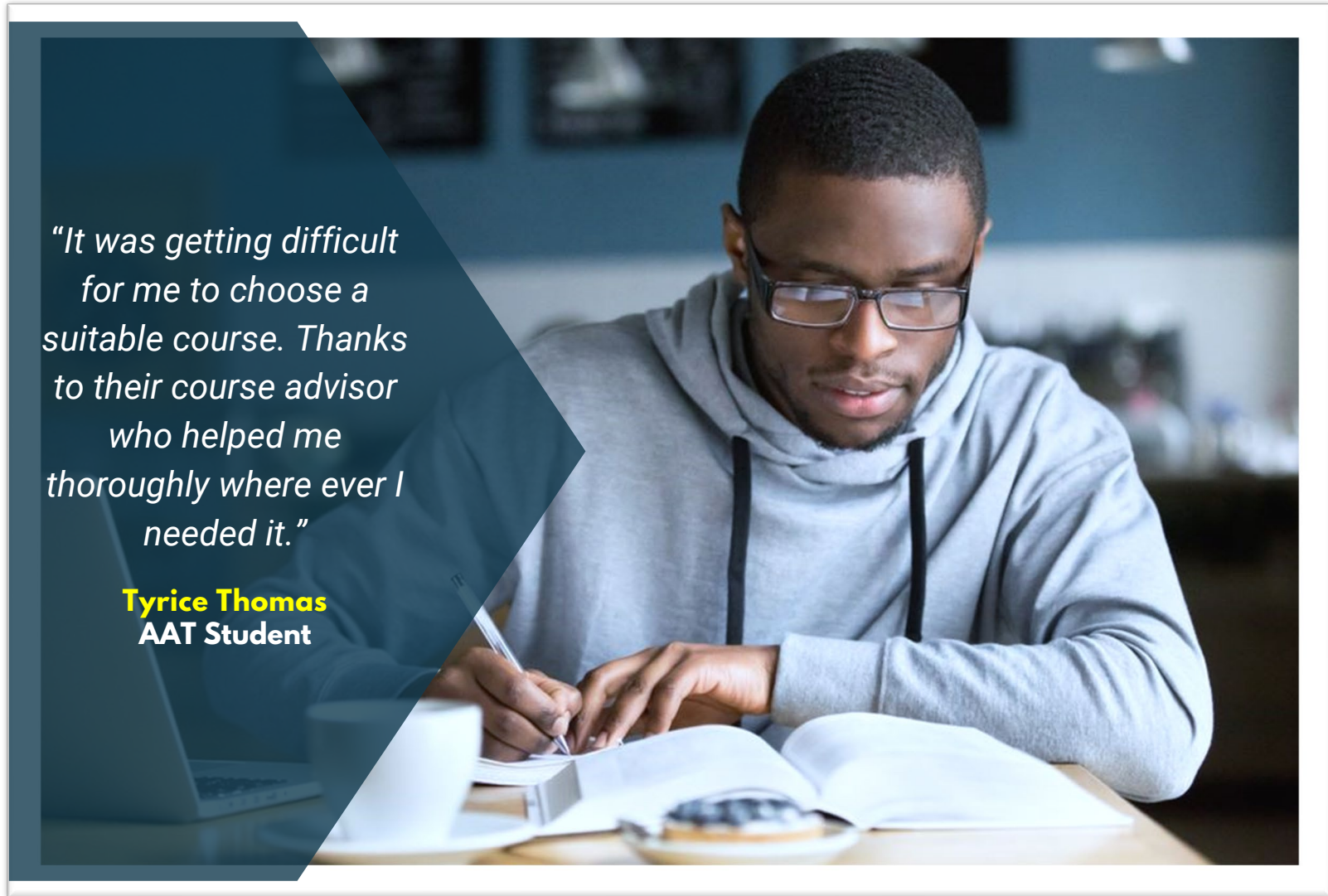


# Our Students Speak!



*"It was getting difficult for me to choose a suitable course. Thanks to their course advisor who helped me thoroughly where ever I needed it."*

**Tyrice Thomas**  
AAT Student



GOT ANY QUESTIONS? Call an Advisor now on: 0203 608 7179

# AAT Level 2 Certificate in Accounting - in Detail



- ✓ The Level 2 Certificate in Accounting is ideal for anyone wishing to study accountancy and finance alongside a range of complementary business and personal skills.
- ✓ This level offers the foundation accounting knowledge needed to progress to employment or further study in accountancy and finance, alongside business and personal skills that are transferable to any sector and additional business knowledge relevant to accountancy.
- ✓ You will be awarded with AAT Level 2 Certificate in Accounting from Association of Accounting Technicians (AAT), once you have passed all the exams.
- ✓ Once you finish Level 2 you may progress towards Level 3, or alternatively you can study both Level 2 & Level 3 together through the fast-track option.



## WHAT SUBJECTS WOULD I STUDY?

- Introduction to Bookkeeping
- Principles of Bookkeeping Controls
- Principles of Costing
- The Business Environment





## DISTANCE LEARNING

- Course books and workbooks delivered to your home address
- E-books are provided to complement paperback
- Email support from a personal expert Tutor
- Access to Virtual Learning Campus for additional materials
- On-line quizzes and crosswords
- Feedback on Practice assessments
- Exams can be taken at our Centre or any other Exam centre near to you ([Click Here](#) to find your nearest exam centre).

# Our Students Speak!



*"It's so easy to study at home. And it's Osborne Training that has made it possible for me to be a qualified Accountant. I now feel confident about my future with so many doors opened for me."*

**Nadia Evans**  
AAT Student

GOT ANY QUESTIONS? Call an Advisor now on: 0203 608 7179

# AAT Level 3 Diploma in Accounting - in Detail



- ✓ The Level 3 Diploma in Accounting offers technical training in accounting and is ideal for anyone wishing to pursue a career in accountancy or finance.
- ✓ This qualification is a progression route for students who have achieved the Level 2 Certificate in Accounting.
- ✓ It's also suitable for those who have already started their journey studying a related subject and are looking to develop their skills in accounting, or for those who have already started working in finance and who have a need and desire to attain formal recognition of their skills.
- ✓ You will be awarded with AAT Level 3 Diploma in Accounting Certificate from Association of Accounting Technicians (AAT), once you have passed all the exams.



## WHAT SUBJECTS WOULD I STUDY?

- Business Awareness
- Financial Accounting: Preparing Financial Statements
- Management Accounting Techniques
- Tax Processes for Businesses.



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- Access to Virtual Learning Campus for additional materials
- On-line quizzes and crosswords
- Feedback on Practice assessments
- Exams can be taken at our Centre or any other Exam centre near to you ([Click Here](#) to find your nearest exam centre)

# Our Students Speak!



*"I totally loved distance learning with Osborne Training. Excellent expert support and very helpful course material."*

**Xia Gengxin**  
AAT Student



GOT ANY QUESTIONS? Call an Advisor now on: 0203 608 7179

# AAT Level 4 Diploma in Professional Accounting- in Detail



- ✓ This is AAT Level 4 qualification, which is the highest level of AAT Accounting qualification.
- ✓ This provides you an opportunity to become professional member of AAT and use “MAAT” after your name.
- ✓ You are also entitled to exemptions in UK’s chartered and certified accounting qualifications.
- ✓ If you want to pursue your career further in University, you are entitled to exemptions for up to two years in various universities in UK.
- ✓ Here you’ll learn how to draft financial statements for limited companies, perform complex management accounting tasks and develop your own management skills, analyse accounting systems and their associated controls, and gain skills in specialist accountancy and finance subjects.
- ✓ You will be awarded with AAT Level 4 Diploma in Professional Accounting Certificate from Association of Accounting Technicians (AAT), once you have passed all the exams and skill tests.



## WHAT SUBJECTS WOULD I STUDY?

- Applied Management Accounting
- Drafting and Interpreting Financial Statements
- Internal Accounting Systems and Controls
- Business Tax
- Personal Tax

*\* Please note, we do not offer or recommend other optional units.*

**GOT ANY QUESTIONS?** Call an Advisor now on: 0203 608 7179



## DISTANCE LEARNING

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- Email support from a personal expert Tutor
- Access to Virtual Learning Campus for additional materials
- On-line quizzes and crosswords
- Feedback on Practice assessments
- Exams can be taken at our Centre or any other Exam centre near to you ([Click Here](#) to find your nearest exam centre)

# Our Students Speak!



*"I can submit my assignment even after the normal working hours. The flexibility of this form of study really suited me. It helped me to learn further for a better career even in my busy life."*

**Ian Cline**  
AAT Student



GOT ANY QUESTIONS? Call an Advisor now on: 0203 608 7179



# How Exams Work?



There are mainly two types of assessments:

Computer Marked Exam	Human Marked Exam
<ul style="list-style-type: none"><li>An exam completed on a computer and supervised under test conditions at an AAT approved assessment venue.</li></ul>	<ul style="list-style-type: none"><li>A scenario-based assessment completed on a computer and supervised under test conditions</li><li>You receive your result within AAT published standard 6 weeks' timeframe</li></ul>



# Any Additional Fees?



- We hate hidden fees as much as you do, that's why we try to be as transparent as possible.

After you enrol for the course, please be advised that you need to consider the exam fees and AAT registration Fees.

## EXAM FEES

Instead of paying all at once you can pay the exam fee per unit whenever you are ready to take it at our centre. [Click Here](#) to find out the up-to-date list of exam fees at our centre.

If you are booking exams at a different centre, please contact them to find out their fees and any other requirements. If you want to study AAT from outside UK, please consult with local British Council to book and sit exams.

	How Many Exams	Exam Fees (£)
<b>AAT Level 2 Certificate in Accounting</b>	4	£85 Per Unit
<b>AAT Level 3 Diploma in Accounting</b>	4	£90 Per Unit
<b>AAT Level 4 Diploma in Professional Accounting</b>	5	£95 Per Unit

**AAT Registration Fees** – Payable to AAT within 4 weeks of enrolment:

- Level 2 Certificate in Accounting - One-off registration fee - £172
- Level 3 Diploma in Accounting - One-off registration fee - £225
- Level 4 Diploma in Professional Accounting - One-off registration fee - £240

*AAT Fees are subject to change, please check on AAT website for current fees, all fees are correct at the time of publication*

# Flexible Payment Options



We do all we can to make study affordable, so we offer a range of payment plans and funding options, and will work with you to find the right one for you.

## **STUDENT FINANCE**

Osborne Training is one of the only training providers to offer up to 12-month payment plans with no interest at all.

## **PAY IN FULL**

You may also pay in full where you can afford and receive special promotional gift.

## **EMPLOYER FUNDING**

Employers are increasingly investing in employee training and development to enhance performance in the workplace.

With distance learning, employers know you will be able to study flexibly around work commitments.



# How Tutorial Support Works?



You get tutorial support through your **VLC (Virtual Learning Campus)** Account.

Using Modern Technology of **ticketing system**, every query you send to the Tutorial Support Team creates a Ticket with unique Ticket no. As soon as a response is being made you get email notification and you can login to your VLC Account to see the response.

We aim to respond to every ticket within two working days. In busy times it may take a little longer.



# Our Students Speak!



*"The idea of studying by distance learning really appealed to me.*

*Having requested information, I chatted with an Advisor and I felt I was making the right choice of training provider"*

**Ellie Patel**  
AAT Student



**GOT ANY QUESTIONS?** Call an Advisor now on: 0203 608 7179

# Useful Links



[Click Here](#) for a Sample Tutorial Book

GOT ANY QUESTIONS? Call an Advisor now on: 0203 608 7179

# Contact Us



 **CALL:** +44 20 3608 7179

 **EMAIL:** [courses@osbornetraining.org](mailto:courses@osbornetraining.org)

 **WEBSITE:** [www.osbornetraining.org](http://www.osbornetraining.org)

